

WSP COMMITTEE Meeting Agenda Tuesday, 15th March at 5pm.

Item	Notes
Apologies	None
Conflicts of interest stated	No conflicts of interest declared
Minutes from previous meeting	Accepted moved by Tess, seconded by Alex
Matters arising from the minutes	Committee email address, Emma volunteered to look after email address. Email is waikatopotters.committee@gmail.com
Financial reports (sent by email)	Note that tagged funds in bank account of \$7000 Sarah wolf concerned about finances Concern around financials moving forward Proposal to be written by Tess around potential options for membership Prices must increase across the board due to increasing costs Report accepted by Tess, seconded by Emma
Matters arising	Discussion was around financial concerns for the society moving forward.
Manager's Report (sent by email)	Moved by Alex, Seconded by Sarah Lee
Matters arising	

<p>Thank yous: complaint letter, volunteer roster, survey, potter's press</p>	<p>Thank you for the committee's effort around the extra work done.</p>
<p>AGM May</p>	<p>24th May AGM Tuesday 7pm</p>
<p>Risk register</p>	<p>A document that the committee can check in with regularly monthly, added to the agenda for discussion monthly</p> <p>Great brainstorm from the committee, Alex to continue filling out the rest of the form. To be checked in with next meeting</p>
<p>Resolution re: member complaint</p>	<p>Email that was discussed was sent to the complainant by Tess through the WSP email.</p> <p>Another email response to the manager and 2x emails received by Yasmin but all ignored.</p>
<p>Rotation of minute taker and chair duties/ Nomination for Secretary</p>	<p>Emma Meyers nominated as secretary, accepted by Tess, seconded by Alex</p>
<p>A.O.B.</p>	<p>Collection/archive update</p> <p>Alex working on book for printing, Yasmin to be organising selection of WSP collection this Sunday with Tess</p> <p>Report back on Connected clay club</p> <p>Started last week, 4 people came, very enthusiastic, Tess will just keep developing it and working on it.</p> <p>Wonderful way to include non-vaccinated or members who are hesitant to attend in the current environment.</p> <p>Library - books cleaned and in library (https://www.librarything.com/catalog/wsp). Journals to be cleaned/organised/cleaned out</p>

	Vaccine Passes - Children's classes to go ahead without vaccine pass as long as tutor is happy with it PWC to go ahead as open day was postponed due to lack of volunteers. To be tried again in April and if unable to run then funding will be returned.
Close	