

WSP committee meeting 16 March 2021

Present	Sanet, Sarah W, Caryl, Stuart, Jenni, Alex, Yasmin, Medina	
Apologies	Sarah Lee, Wendy, Margaret	
Matters Arising	<p>Cowley wheel purchased Pug mill/table top wheel advertised Website to Rocket spark, in progress Waiclay – check as it was \$150 plus membership, been paid – amendment to previous minutes. Shelves behind the display cabinets – Happening in the next few days Advertising of AGM in newsletter – done Diploma Financials sent to Alex Open day – Move to the beginning of the year in 2022 Open day on the agenda in future to discuss</p>	Sarah W
Financial Report	Accepted. Passed by Caryl, seconded by Jenni	
AGM	<p>Wendy and Caryl to look at the constitution,</p> <ul style="list-style-type: none"> • change the president term to maybe 2 terms of 2 years • add some general conduct clauses. • Changes to be distributed to committee members and approved before the next meeting. <p>Sarah will keep advertising the AGM and ask attendees to bring a plate to share.</p>	<p>Wendy, Caryl</p> <p>Sarah W</p>
Managers' Report	<p>Kiln 2 received some damage and David has rebuilt it. Parts are obsolete so may be an ongoing concern David is doing some maintenance and the cost towards this was approved by the committee. Moved by Yasmin, seconded by Stuart</p>	
Committee	Current concern was tabled about conflict of interest with people on the committee who are paid by the society. This issue will be revisited before the AMG.	
Committee Meeting time	Committee meeting moved to Monday evenings 7 pm.	
Pay rates for Jheel	It was agreed to increase Jheel's pay rate to \$22 per hour. Moved Yasmin, seconded by Caryl.	
New kiln/glaze/kiln rules	<p>There is an increasing pressure on clay supply, glaze supply and kiln use mostly from commercial potters. Using Wellington Society of Potters as a model club as they recently made these changes. Ongoing battle with un educated makers and glazes. Proposal:</p> <ul style="list-style-type: none"> • "glaze introduction" and "making introduction" are mandatory courses and completion of these courses will be indicated on membership cards • Required training for volunteers and ARs on how we glaze at WSP • Kiln licence program that has a fee • Every time anyone hires a kiln that they sign a contract with a maximum damage fee of \$5000 • Commercial potters pay a different rate for kiln hire <p>Sarah W to submit a full proposal before the next meeting</p>	Sarah W
Other business	Internet be upgraded to fibre, David to donate the cost to upgrade. Sarah W to look into this. Moved Sanet, seconded by Alex.	

	<p>Accessible table for the studio, Yasmin found an option Dick Smith \$269. Approved by all. Sarah W and Yasmin to action this.</p> <p>Website – Medina and Sarah W submitted a brief to Rocket Spark. Need high-res photos for website, and a few other things – ask the membership. Jenni will ask a class member who could potentially donate time to take picture. Potential option to have the logo modernised.</p> <p>New membership cards have arrived. Yay! From 1 April each member will receive a membership card that should be presented in the studio when necessary.</p> <p>Meeting Closed 2:10 pm</p>	<p>Yasmin</p> <p>Jenni</p>
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Work in Progress

1	Move website to Rocket Spot - ongoing	Meidinna/ Sarah W
2	Shelves at the back of display cabinets	Jenni/John
3	Advertise AGM in Newsletter and ask for prospective committee members and bring a plate- ongoing	Sarah W
4	Open day date change in calendar and put on agenda	Sarah W
5	Acquire accessibility table	Yasmin
6	Arrange professional Photographer	Jenni
7	Changes to the constitution	Wendy, Caryl